



**NEPALESE COMMUNITY OXFORDSHIRE (NCO)  
ALSO KNOWN AS OXON NEPALESE  
MINUTES OF THE ANNUAL GENERAL MEETING (AGM)  
HELD AT 11:00 HOURS ON SATURDAY 27 JULY 2024  
AT TYNDALE COMMUNITY SCHOOL, OXFORD, OX4 2JX**

Present:

1. Tulasi Paudel – Chairman
2. Deepa Thapa – Treasurer
3. Lawrence Lee – Patron
4. Chitra Thapa
5. Kul Prasad Yongya – Vice Chairman
6. Raghunath Tamang
7. Maya Tamang
8. Kesarid Rahadi
9. Kabita Sharma Kandel
10. Mrs Padma Limbu
11. Mandira Tripathi
12. Lalita Upadhya
13. Bhim Kala Gyawali
14. Pratibha Paudel
15. Kamala Sapkota Bhandari
16. Roshani Upadhya
17. Ojal Karki
18. R. Krishna Acharya
19. Prem Kandel
20. Tilak Ram Upadhya
21. Pradip Karki
22. Binay Pant
23. Binod Thapa
24. Chandra Rahadi
25. Santosh Rai
26. Bhupal Gurung
27. Navin Gurung
28. Ramesh Basnet
29. Binaya Dhungana
30. Shobha Sharma
31. Manmaya Rai
32. Manisher Rai
33. Sanjaya Gurung – Secretary
34. Durga Shrestha
35. Vijaya Shrestha
36. Mithu Paudel
37. Man Kumari Gautam
38. Bhanu Sapkota
39. Sabi Rai
40. Ashok Rai

41. Tika Paudel
42. Bimala Paudel
43. Nirjala Shrestha
44. Asta Kumar Shrestha
45. Jayanti Shrestha
46. Govind Sapkota
47. Sushma Sapkota
48. Hira Sapkota
49. Narayan Sapkota
50. Ujeli Sapkota
51. Sujan Khadka
52. Hasta Khadka
53. Aayush Sapkota
54. Sanjeev Paudel
55. Pramila Khadka
56. Sima Khadka
57. Samjhana Koirala

Apologies:

1. Lochan Limbu
2. Narnarayan Limbu
3. Purna Gurung
4. Rajib Paudel
5. Meena Rana
6. Bhakta Bdr Limbu
7. Daulat Limbu.
8. Nar Limbu

#### **ITEM 1 - Opening Remarks**

1.1 The Chairman welcomed everybody and opened the meeting at 11:00am.

#### **ITEM 2 - Annual summary of events from 3 Sep 23 to Jul 24**

2.1 The secretary read out the following sequence of events since our last AGM on 3 Sep 23 to 27 Jul 24:

|           |  |
|-----------|--|
| 3 Sep 23  | AGM 23   |
| 9 Sep 23  | Ladies Night/Teej Celebration  |
| 14 Sep 23 | We asked for volunteer teacher for Nepali Class<br>Kamala Sapkota Bhandari and Bhimkala Gyawali volunteered and our classes are still running every other Sunday. Then we started running Nepali Classes during the school term time only.   |
| 21 Oct 23 | - Dashain Party 23. Party was very well attended.  |
| 5 Nov 23  | 1 <sup>st</sup> Nepali Class after AGM started.  |
| 7 Nov 23  | Nepal earthquake appeal started to support in collaboration with Help for Nepal.   |
|           | A total of £2001.85 was raised with Gift Aid from Nepalese in Oxford and Help for Nepal matched by donating £2001.85 and a total of £4003.70 was raised and delivered in person by Mr Chitra Thapa. Out of the raised fund, Rs 1 Lakh was donated to Hikmat Badi Ashram. (Total in Rs that time was 670,380.00). Thank you very much to those who have kindly supported this appeal. |
| 12 Nov 23 | Remembrance Sunday service.  |
| 14 Jan 24 | Dance Class.   |

- We also started Dance Classes with Nepali Classes with the support of Shanti Limbu, Rosani Limbu and Jasmi Gurung. Thank you very much for your time on every other Sunday.
- 21 Jan 24  
community.  
10 Feb 24
- Together for Humanity, Tulasi Paudel and Chitra Thapa represented our
- One World Family Festival.
- Our participation was highly appreciated by the organising team. Our team was mainly led by Rosani Limbu and Jasmi Gurung. A big thank you to the following who participated and represented Nepalese living in Oxfordshire:
1. Rosani Limbu
  2. Nuben Limbu
  3. Roji Sapkota
  4. Sanskar Gurung
  5. Sujina Thapa
  6. Phemisha Shrestha
  7. Nirad Shrestha
  8. Airi Rai
  9. Eksa Thebe
  10. Eva Lama
- 15 Feb 24
- We were awarded £8165.00.  
This is the full funding request we have asked for Community Day out, Community event on 13 Apr and continuation of CPT until Feb 25.
- 10 Mar 24
- OxClean. The following attended our last OxClean on 10 Mar 24:
1. Tulasi Paudel
  2. Sanjay Gurung
  3. Debendra Rana
  4. Ayush Sapkota
  5. Nuben Limbu
  6. Vikram Gurung
  7. Rajkumari Limbu
  8. Chitra Thapa
  9. Tika Paudel
  10. Lalita Upadhya
  11. Man Kumar Iwaram
  12. Sandip koi tala
  13. Sita Thebe
  14. Rudra Limbu
  15. Khese Yongya
- 13 Apr 24
- New Year Party.  
Very well attended and we presented community awards to 8 deserving people (Bhim Kala Gyawali, Kamala Sapkota Bhandari, Shushila Suryabansi, Roshani Upadhya, Jasmi Gurung, Shanti Limbu, Roshani Limbu & Kabita Sharma Kandel)  
Our special thanks to:
- Ticket control desk – Deepa Thapa and team  
Drinks desk – Kul Prasad Yongya, Rajib and team  
Music control – Bhupal & Nabin Gurung  
Dance control – Jasmi Gurung
- Dance team:  
Krisha Bhandari, Ishika Tiwari, Arushi Karanjit, Arusha Sinkhada, Roanna Basnet, Sujina Thapa, Aadhya Sigdel, Avni Karanjit, Niva Sitaula, Phemisha Shrestha, Airi Sunwar, Adina Sigdel, Suyog Gurung, Nirad Shrestha, Roji

Sapkota, Sanskar Gurung, Suyog Gurung, Sujina Thapa, Samriddhi Rana, Sugam Tiwari, and Ethan Panta.

- 5 May 24 The Chairman received an invitation to join Oxfordshire Lieutenancy evening and the Chairman attended at Rose Hill Community Centre.
- 5 May 24 The Chairman received an invitation to represent Oxfordshire Lieutenancy at the D-Day Celebration in Portsmouth. He attended the event proudly with his wife.
- On going Invitation to Join Oxon Nepalese. There are **345** members in OXON Viber Community and **430** members in Oxon Database.
- 15 Jun 24 Community Day out to Portsmouth Beach was cancelled due to unfavourable weather.
- 27 Jul 24 AGM

2.2 The meeting unanimously agreed that the above sequence of events was the accurate listing of our community events since our last AGM in Sep 23.

### ITEM 3 - Annual financial statement

3.1 The treasurer presented the following summary of our annual financial statement since our last AGM on 3 Sep 24.

#### SUMMARY OF ACCOUNT

| Items                                     | Total In   | Total Out  | Balance          |             |
|---|------------|------------|------------------|-------------|
| AGM Aug 2018                              |            |            | <b>£6,078.71</b> |             |
| AGM 3 Sep 23                              |            |            | <b>£7,189.61</b> |             |
| AGM Jul 24 (Bank Entries up to 23 Jul 24) |            |            | <b>£8,904.11</b> | Bank        |
| Total Cash In since last AGM (3 Sep 23)   | £13,595.84 |            |                  |             |
| Total Cash Out since last AGM (3 Sep 23)  |            | £11,881.34 |                  |             |
| Total Credit balance in Bank              |            |            | <b>£1,714.50</b> |             |
| Flot Cash at Hand                         |            |            | <b>£690.62</b>   |             |
| Total Credit Balance since last AGM       |            |            | <b>£2,405.12</b> |             |
| Total Cash + Bank as at 16 Jul 24         |            |            | <b>£9,594.73</b> | Bank & Cash |

3.2 The treasurer also informed the meeting that our community had a total of £23,016 funding from outside sources for various community activities since 2018.

3.3 The treasurer also updated the meeting about our current funding of £8,165.00 as follows:

| SUMMARY OF MAIN GRANT 2024  | Income           | Expenditure      |
|---|------------------|------------------|
| Main Grants this year (2024)  | <b>£8,165.00</b> |                  |
| Used on 14 April  |                  | £704.00          |
| 5 x Bus @925/bus (50 x 5 = 250 pax capacity)  |                  | £4,625.00        |
| Deposit for food  |                  | £500.00          |
| Still to pay for food (if all 250 pax go)<br>Deal is £6/container, pay for 245 and get 255 containers |                  | £970.00          |
| <b>Total Income/Expenditure</b>   | <b>£8,165.00</b> | <b>£6,799.00</b> |
| <b>Balance</b>  |                  | <b>£1,366.00</b> |

3.4 The meeting unanimously agreed that the above financial statement was a true and accurate reflection of our account since our last AGM on 3 Sep 23 to Jul 24.

#### **ITEM 4 - CPT/OXFORD CHAUTARI**

4.1 The Chairman informed the meeting that the initial plan was to run CPT or the OXFORD CHAUTARI once a month, ideally last Sunday of the month however, we haven't been able to attract many community members around this.

4.2 After a healthy discussion, the meeting unanimously agreed to run CPT or the OXFORD CHAUTARI once a month in a small room and move to the main hall where necessary.

#### **ITEM 5 – Nepali Class**

5.1 The secretary updated the meeting about our Nepali Class which was every other week (twice a month) during school term time.

5.2 The Chairman expressed his gratitude to our volunteers; Mrs Kamala Sapkota Bhandari and Mrs Bhimkala Gyawali for their continuous support throughout the year. We found these classes very useful to our children.

5.3 The Chairman also informed the meeting that we have also designed a basic curriculum to continue our teaching and learning of Nepali Classes.

5.4 The Chairman also encouraged and asked people to come forward to volunteer as a teacher for Nepali Class.

5.5 The meeting unanimously agreed to continue with the existing practice to run two classes once a month during school term time.

#### **ITEM 6 – Dance Class**

6.1 The secretary updated the meeting about our Dance Class which was every other week (twice a month) during school term time immediately after the Nepali Class.

6.2 The Chairman expressed his gratitude to our volunteers; Mrs Jasmi Gurung, Shanti Limbu, and Rosani Limbu for their continuous support. Without a doubt, dance class proved to be very popular and the number of Nepali Class pupils are also increasing due to the dance class.

6.3 This is very important that we continue extramural activities, mainly Nepali Class and Dance Class, so our children will not only develop their personal skills but this will also give them an excellent opportunity to know each other better.

6.4 The meeting unanimously agreed to continue with the existing practice to run two classes once a month during school term time immediately after the Nepali Class.

#### **ITEM 7 – Reimbursing extra expenses to volunteers**

7.1 The Chairman explained the difficulties to pay once someone is classed as a volunteer, i.e. "Volunteers" are not supposed to have a proper salary but Charity or NFP organisations can reimburse travel expenses, snacks or lunch that the volunteers will have to pay to run these classes.

7.2 The Chairman also asked whether it would be an encouraging factor to our volunteers if we can reimburse their expenses to cover their extra expenses that wouldn't otherwise occur should they not volunteer for these classes.

7.3 After a healthy discussion, subject to availability of funding, the meeting unanimously agreed to reimburse the expenses as defined above.

#### **ITEM 8 – Public Liability Insurance (PLI)**

8.1 The Chairman informed the meeting that we have PLI in place in order to cover our legal obligation and is valid until 25 July 2025.

## **ITEM 9 – Community Day Out**

9.1 The Chairman informed the meeting that our planned community day out to Portsmouth was postponed from 15 Jun to Sat 17 Aug 24 due to wet weather. There are still 5 coaches booked (total 250 pax capacity) and one takeaway container full of fried rice with veg curry and chutney per person on arrival. We have paid for all 5 coaches (£925 x 5 = £4625.00). We have also paid a deposit amount of £500.00 for food from T&J Restaurant in Portsmouth. The agreement is £6/per container, pay for 245 and the restaurant will have 255 containers.

9.2 Subject to funding availability, it is recommended to continue Community Day Out once a year.

## **ITEM 10 – Community Website**

10.1 The Chairman expressed his gratitude to Mr Purna Gurung for creating and maintaining our community website for this long. He has recently requested whether he can pass this community website hosting responsibility from this point onwards or sooner the better.

10.2 Mrs Pratibha Paudel has kindly accepted this responsibility with immediate effect.

10.3 After note. Eventhough we do not have that much to upload or update in our website, it was agreed to maintain our [www.oxfordnepalese.org](http://www.oxfordnepalese.org) with basic plan.

## **ITEM 11 – Community Photographs**

11.1 Mr Bhupal Gurung has kindly accepted this responsibility on our request.

## **ITEM 12 – Extramural activities for youth**

12.1 After a healthy discussion, it was agreed that the new executive committee will explore further and plan an extramural activity to connect our youth with the community now and in the future.

## **ITEM 13 – Forecast of Events**

13.1 The latest forecast of events as at 27 Jul 24 were as follows:

- a. Sat 31 Aug – Ladies night/Teej Party (email sent to TCS on 24 Jul 24).
- b. 1st Sep – Cowley Road Carnival
- c. Sun 8 Sep 24 – Health promotion by NHS (tbc)
- d. Sun 6 Oct 24 – Dashain Party (booked at Cheney school on Sunday, but the new committee may change it to Saturday if possible).
- e. 15 Oct 24 - High Sheriff's Court Sermon,
- f. Sun 10 Nov 24 – Remembrance Sunday Service.
- g. 4 Feb 25 - High Sheriff's Law Lecture.
- h. 22 and 23 Feb 25 - One World Family Festival
- i. Last Sunday in Mar 25 – OxClean.
- j. Sat 12 Apr 25 – Nepalese New Year Party (still to be booked).
- k. Last Thursday in Jun 25 – Faith Walk.
- l. Jul/Aug 25 – AGM.

## **ITEM 14 – Barshik Sangalo (Annual Summary Book)**

14.1 It was agreed to switch Barshik Sangalo to online version (Digital copy) only.

## **ITEM 15 – AoB**

15.1 The Chairman expressed his gratitude to the following people for their contribution to our community:

**15,2 Nepali Class and Dance Class** – Special thanks to our parents for encouraging their children and also to the following:

**Advisors:**

Mr Tika Paudel  
Mrs Mina Thapa  
Mrs Deepa Thapa  
Mr Chitra Thapa

**Volunteer Teachers for Nepali Class:**

Mrs Deepa Thapa  
Mrs Kamala Sapkota Bhandari  
Mrs Bhim Kala Gyawali  
Miss Roshani Upadhya – assistant  
All parents

**Providing free Text Books for Nepali Class**

Mr Tika Paudel  
Mrs Bimala Paudel  
Mr Nabin Gautam  
Mrs Angela Paudel Gautam  
Mr Shankar Rai

**Volunteer Dance Teachers:**

Mrs Shanti Limbu  
Miss Rosani Limbu  
Mrs Jasmi Gurung

**Volunteer for kids' fun sports**

Mr Bhupal Gurung – event organisor  
Mr Nabin Gurung  
Mrs Kamala Bhandari  
Mrs Chija Gurung  
Mr Sushil Thapa

**ITEM 16 – Dissolved the current executive committee**

16.1 The Chairperson dissolved the current executive committee by thanking the current executive team and all members of the community for their continuous support for the last 6 years. He further stated that running a community smoothly and united was not a one-man job, this was a team effort and we did it very nicely and effectively. This wouldn't have been possible without your support. Thank you everyone!

**ITEM 17 – Election of new executive committee**

17.1 The Chairman revealed the name of those who have kindly volunteered to take a role in our new executive committee. As there being no more than one application, there was no need to form an election committee, hence the application from the following volunteers were unanimously agreed:

17.1.1 **Chairperson** – Mrs Deepa Thapa

17.1.2 **Vice Chairman** – Mrs Kul Prasad Yongya and Mr Prem Kandel

17.1.3 **Treasurer** – Mr Binay Panta

17.1.4 **Asst Treasurer** – TBN

17.1.5 Secretary – Mrs Kamala Sapkota Bhandari – nominated

17.1.6 Asst Secretary – Mr Bhupal Gurung

17.1.7 Youth Representative: Mr Nabin Gurung

17.1.8 Community website host: Mrs Prativa Paudel Acharya

17.1.9 Community Photographer: TBN

17.1.10 Community Dance Teacher: Mrs Jasmi Gurung and Mrs Prativa Paudel Acharya

17.2 The new Chair, Mrs. Deepa Thapa, will gradually expand her team. If anyone is interested in volunteering for the remaining positions or other roles, please inform her.

17.3 The Chairperson welcomed the new executive committee and asked everyone to join him in congratulating our new executive team and wishing them a very successful tenure. Remember, our community thrives on the spirit of volunteerism and unity. Together, we are stronger.

### **ITEM 18 – Closing address and move to Kids Sport**

18.1 After a short speech from Mr Lawrence Lee, the Chairman adjourned the meeting at 13:15 hours and asked everyone to join the kids fun sports event organised by Mr Bhupal Gurung and team.



Tulasi Paudel  
Outgoing Chairman



Mrs Deepa Thapa  
Incoming Chairperson

5 August 2024