



**NEPALESE COMMUNITY OXFORDSHIRE (NCO)
MINUTES OF THE ANNUAL GENERAL MEETING
HELD AT 1300 HRS ON SUNDAY 28 AUGUST 2022 AT
The Oxford Academy Sandy Lane West, Littlemore, Oxford OX4 6JZ**

Present:

1. Tulasi Paudel – Chairman
2. Sanjaya Gurung – Secretary
3. Kabita Sharma Kandel – Treasurer
4. Rajib Paudel – Asst Treasurer
5. Lawrence Lee - Patron
6. Prem Kandel
7. Bhim Kala Gyawali
8. Binaya Dhungana
9. Chitra Thapa
10. Tika Paudel
11. Alankar Atraya
12. Gita Rai
13. Dewan Rai
14. Lila Raj Kambang
15. Pratiman Limbu
16. Naranarayan Limbu
17. Nanda Chemjong
18. Lochan Limbu
19. Ammar Thapa
20. Khagi Sara Thapa
21. Purna Gurung
22. Govind Sapkota

Apologies:

1. Kul Prasad Limbu
2. Padma Limbu
3. Tej Limbu
4. Meena Rana

Item 1 - Welcome Speech

1.1. The meeting started with one-minute silent paying respect to those who lost their lives during COVID-19.

1.2. The Chairman welcomed everyone and thanked for attending the meeting. He briefly highlighted the notable achievements supported by outside source i.e., community recreational day out to Portsmouth beach two times, new initiative; Connecting People Together (CPT) project funded by the National Lottery Fund and Meet & Greet programme funded by Oxford City Council. He further stated that community received over £13,000.00 funds from outside source, and everyone is welcome to check the community account should anyone has any suspect on its' transparency.

Item 2 - Annual Report

2.1. The secretary read out the annual report highlighting events and activities since our last AGM.

2.2. The Chairman proposed that the annual report presented by the secretary was a true reflection of our events and activities since our last AGM. The meeting unanimously agreed that the annual report was a true reflection of our annual events and activities.

Item 3 - Annual Account

3.1 On treasurer's request, the secretary read out the annual account from 25 Aug 21 to 16 Aug 22. The key figures to note from the account were as follows:

Item	Paid Out	Paid In	Status
Balance Carried Forward from 25 Aug 21		£10,474.66	CR
Total Paid In from 25 Aug 21 – 16 Aug 22		£9,061.50	CR
Total Paid Out	£7,492.16		DR
Total Paid In and Paid Out	£7,492.16	£19,538.16	CR/DR
Total Balance (Paid In – Paid Out)		£12,046.00¹	CR

¹this includes £5,394 for CPT) & £745.00 for Meet & Greet. So, the total Balance excluding CPT & Meet & Greet fund is: **£5,907.00**.

KEY SUMMARY:

SUPPORT TO NATIONAL INNOVATION CENTRE (NIC)

Item	Paid Out	Paid In	Status
Restaurant attendance 53 + online transfer 26		£1,970.00	CR
Total expenditure (food & transport)	£688.00		DR
Total support NIC (Paid In – Paid Out)	£1,282.00		DR

VISIT TO PORTSMOUTH – 31 JUL 22

Item	Paid Out	Paid In	Status
Balance Carried Forward from 25 Aug 21		£2,803.00	CR
Income from Registration Fee		£686.00	CR
Income from last Portsmouth visit (Jul 18)		£203.79	CR
6 x Coach Hire Charges	£3,900.00		DR
Total Paid-in and Paid-out	£3,900.00	£3,692.79	CR/DR
Final Visit Balance (+/-)		£207.21¹	DR

¹Agreed to recover from Dashain/Tihar Party.

CONNECTING PEOPLE TOGETHER (CPT)

Item	Paid Out	Paid In	Status
Total Grant received		£6,683.00	CR
1 x Laptop & 1 x Projector bought	£1,289.00		DR
Total Balance (Paid In – Paid Out)		£5,394.00	CR

3.2. The Chairman proposed that the annual account presented by the secretary on behalf of the treasurer was a true reflection of our account since our last AGM. The meeting unanimously agreed that the annual account was a true reflection of our annual account.

Item 4 – Amendments to constitution

4.1 The secretary proposed changes to article 5 of our constitution (Membership). The changes he proposed was; whether to reduce membership fee to £1.00 or remove it completely.

4.2 After healthy discussion on this, the Chairman explained that unless we have an automated system where individual can apply for membership online, pay for it online and get a membership card online, it would be extremely difficult to track age and issue membership manually where human interface is required to update it. For that reason, the Chairman proposed to remove the membership fee and replace article 5 of our constitution as follows:

“5.1 All Nepalese residing in the Oxfordshire shall be eligible for full membership of the organisation regardless of age but must pass 18th birthday to be eligible to cast a vote or contest in the election.

5.2 Everyone residing in Oxfordshire and registered in Oxfordshire Nepalese database shall be granted membership for free unless no intention to join this organisation is received from the member.

5.3 Any member wishing to relinquish their membership must notify the executive committee member to remove their name(s) from the Oxfordshire Nepalese database.”

4.3. The meeting unanimously agreed to replace the Article 5 of our constitution as purposed by the Chairman.

Item 5 – Safeguarding Policy

5.1. The Chairman informed the meeting that community is now holding a Safeguarding Policy as required by the Oxford City Council.

Item 6 – Connecting People Together (CPT)

6.1. The secretary updated the meeting about the CPT project and asked everyone to join the project on 4th September 2022 and every Sunday then after. He further stated that the IT equipment (Laptop and Projector) bought for this project will remain the property of National Lottery and will stay with the project co-ordinator throughout the project.

6.2. The Chairman proposed to create a CPT coordinating committee as follows:

OIC: Captain (Retd) Tulasi Paudel
Asst OIC: Mr Sanjaya Gurung
Treasurer: Mrs Deepa Thapa
SSAFA Rep: Mr Krishna Phembo

Volunteers:

1. Mrs Binaya Dhungana
2. Mrs Mandira Tripathi
3. Mr Binod Thapa
4. Miss Rosani Limbu
5. Miss Roshani Upadhya
6. Tika Paudel
7. Bhim Kala Gyawali
8. Deepa Thapa

We need more volunteers.

Item 7 – Forecast of Events

7.1. The secretary read out the following forecast of events:

- Dashain/Tihar Party: 15 Oct 22 (Tika on 5 Oct 22).
- Sun 13 Nov 22 – Remembrance Sunday
- Sun 12 Mr 23 – OxCLEAN 2023
- Sat 15 Apr 23 – Nepalese New Year 2080 Party.

Item 8 – AoB

8.1. The secretary reminded the meeting that majority of Nepalese Community names in the United Kingdom start with the location first and ethnicity group next. For that reason, he purposed whether we can slightly amend and bring the location first and ethnicity next i.e. Location = OXFORDSHIRE and Ethnicity = NEPALESE COMMUNITY, ONC in abbreviation and OXON NEPALESE in short.

8.2 After discussion, the meeting unanimously agreed to make the slight changes i.e., location first and ethnicity next. As a result, the revised name of our community will be OXFORDSHIRE NEPALESE COMMUNITY, ONC in abbreviation and OXON NEPALESE in short with immediate effect.

8.3 The Chairman stated that the constitution will be amended to reflect the changes introduced by this minute shortly.

Item 9 – Dissolve of executive committee

9.1 The Chairman thanked the current executive team for their support to run our community smoothly for last few years. He further announced that the tenure of current executive team has now been ended and dissolved the current executive committee as per the Article 15 of our constitution and nominated the election committee as listed below:

9.2 The election committee were as follows:

Mr Chitra Thapa
Mr Tika Paudel
Mr Prem Kandel

9.3 The election committee invited candidates to submit their names to lead the next committee.

Item 10 – Election/nomination of new committee

10.1. As there being no candidacy to form a committee and lead the community, the election committee has asked the recently dissolved committee to continue under Article 15.2 of our constitution under the leadership of Captain (Retd) Tulasi Paudel.

10.2. The skeleton committee was announced as follows:

Chairman	Captain (Retd) Tulasi Paudel
Vice Chairman	Mr Kul Prasad Yongya
Secretary	Mr Sanjaya Gurung
Assistant Secretary	Mrs Meena Rana
Treasurer	Mrs Deepa Thapa
Assistant Treasurer	Mr Rajib Paudel
Youth representative/OIC Sports/Entertainment:	Mr Lilaraj Kambang

All our area representative will remain the same as applicable.

Item 11 – Closing remarks

11.1 As there being no further item to discuss, the meeting adjourned at 16:30 hours.



Sanjaya Gurung
Secretary